

SPECIAL MEETING – MANSFIELD TOWN COUNCIL
March 30, 2011

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Lindsey, Moran, Paterson, Paulhus, Ryan, Shapiro (arrived 7:00 p.m.)

Excused: Keane, Kochenburger, Schaefer

Mayor Paterson asked all Department Heads in attendance to introduce themselves to the Council.

II. BOARD OF EDUCATION BUDGET

Director of Finance Cherie Trahan updated the Council on the Board of Education Budget. The Council will meet with the Board of Education at a Council Budget workshop on April 14, 2011 for an in depth review of their budget.

Flag – Board of Education -Staff will identify the mandated improvements referenced in Item 9 on page 147.

By consensus the Council agreed to make item 4, Programmatic Review, the next item of business.

III. GENERAL FUND REVENUE REVIEW

The Director of Finance discussed the approval of the Region 19 School Budget and its effect on Mansfield's tax warrant and levy. Ms. Trahan also distributed a tax levy increase breakdown which shows that losses in non-tax revenues account for almost half of the proposed total levy increase.

Ms. Trahan provided a summary of available fund balances as requested by Council members. (Handouts attached)

IV. PROGRAMMATIC REVIEW

Each Department Head reviewed the accomplishments and goals of the departments under their control and explained any changes to their budgets.

Flag – Municipal Management – Staff will add a parenthetical note indicating the FTE's listed on page 61 reflect town wide numbers.

Flag – Property Assessment – An explanation of the term, sales ratio information, found on page 84 will be provided.

Flag – Fire & Emergency Services Administration – Information regarding the process of filling vacancies and that process's effect on the overtime budget will be provided.

Mr. Paulhus left at 8:30 p.m.

Flag – Contributions to Area Agencies – Meals on Wheels which serves approximately 25 people with 3800 meals a year has requested full funding of Mansfield's share of the program, approximately \$2700. The Council on Aging supports this funding level. The proposed funding level as found on page 133

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totals \$1470.00

Flag – Building Inspection – Information regarding the increase to salaries and wages for the proposed 2011/12 FY as found on page 137 will be provided.

V. ADJOURNMENT

Ms. Moran moved and Ms. Lindsey seconded to adjourn at 9:50 p.m.
Motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

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